Sample: Commissioning protocol for Südwind ventilation systems

Please note that not all points may be taken into account in this report; for individual commissioning points, please use the fields provided and add them.

Date _____

Construction projects _____
address _____
Addition _____

People present

_____
_____
_____
_____
_____
_____

This commissioning report records the condition of the ventilation system at the time of commissioning of the ventilation system in the above-mentioned construction project and documents the commissioning.

		completed
1:	Ventilation system installed according to plan/specification (e.g. all devices present)	☐
2:	General condition of the facility corresponds to the agreement	☐
3:	Ventilation systems/components handed over cleaned	☐
4:	All interior panels present, cleaned and neatly installed	☐
5:	Filters in all systems cleaned and present	☐
5:	All external grilles/hoods/elements present and permanently installed	☐
6:	Water drainage from wall pipes is possible without hindrance	☐
7:	Are all wall pipes installed with a slope towards the outside?	☐
8:	All wall pipes cleanly plastered, glued and sealed	☐
9:	Wall pipes slit if necessary and cables inserted neatly	☐
10:	All device components present (e.g. sound insulation)	☐
11:	All controls are wired correctly (e.g. correct cable types)	☐
12:	All controls installed in the intended location (room, position)	☐
13:	All controls correctly configured (e.g. device types)	☐
14:	Functional test carried out on controls	☐
15:	Devices respond to control commands from the controllers	☐

Special features/Other/Individual points

_____
_____
_____
_____
_____

The following points can be carried out optionally if necessary

		completed
16:	Measurement of supply and control voltages on the devices	☐
17:	Measurement of device volume flows	☐
18:	Measurement of device noise	☐

Special features/Other/Individual points

_____
_____
_____
_____
_____

For the precise recording of the device measured values (volume flows, sound levels), separately available measurement protocols, e.g. according to DIN1946-6, can be used.

This confirms the correct and successful commissioning of the installed ventilation system.
The system was fully functional at the time of commissioning, and all essential functions and features were tested and documented. The system is in a condition ready for acceptance. The acceptance will be documented and recorded separately.

Date, time, name

_____

I-39057 (BZ) Eppan - Handwerkerstrasse 14 I Appiano - Via Artigiani 14 T
+39 0471662370 I F +39 0471663727 I M: +39 335 1019827 I info@ambientika.eu
VAT No.: 03130220217 I Tax No.: 03130220217